

**Minutes of Special and Regular Meeting of June 9, 2015**  
**One Twin Pines Lane, Belmont, CA**

SPECIAL MEETING 6:00 P.M.

**A. CLOSED SESSION [Third Floor Conference Room]**

- (1) Conference With Labor Negotiators  
Agency designated representatives: Greg Scoles  
Employee organization: MMCEA and AFSCME, and International Association of Firefighters (IAFF) Local 2400
- (2) Conference With Legal Counsel - Existing Litigation  
Name of case: Baka v. City of Belmont, San Mateo Superior Court No. CIV 523248

Attended by: Councilmembers Wright, Reed, Lieberman, Stone, Braunstein

**ADJOURNMENT** at this time, being 6:55 P.M.

Terri Cook  
City Clerk

Meeting not recorded.

**REGULAR MEETING**  
**CALL TO ORDER 7:05 p.m.**

**ROLL CALL**

COUNCILMEMBERS PRESENT: Wright, Reed, Lieberman, Stone

COUNCILMEMBERS ABSENT: Braunstein

Vice Mayor Reed noted that although Mayor Braunstein participated in the earlier Closed Session, he would not be attending the remainder of the meeting.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Cook.

**REPORT FROM CLOSED SESSION**

No report.

**SPECIAL PRESENTATIONS**

**Presentation from the County of San Mateo Regarding All-Mail Ballot Election Process**

County Elections Official Mark Church explained the all-mail ballot election pilot project as provided for by AB2028. He outlined the election cycles that would be affected. He described the benefits of an all-mail ballot election, including increased voter participation, reduced cost, reduced

risk of human error, and faster results.

Melinda Dubroff, County Elections Office, explained the logistics regarding the voting centers that would be available on Election Day throughout the county.

## **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**Kathleen Beasley**, Belmont Library, provided an update on upcoming activities and events at the Library.

**Perry Kennan**, Belmont resident, commented regarding Council benefits and questioned whether or not the City Council can vote on labor contracts.

City Attorney Rennie explained that the City Council previously took action to decouple the Council's benefits from any labor group.

## **COUNCILMEMBER ANNOUNCEMENTS**

Councilmember Stone described the activities at the recent Cipriani School Discovery Day.

Vice Mayor Reed acknowledged the Chamber of Commerce, which produced a new Belmont map. He announced the upcoming Summer Concert Series sponsored by the Belmont Park Boosters, as well as an upcoming solar workshop.

## **ITEMS APPROVED ON CONSENT CALENDAR**

Minutes of Special and Regular Council Meeting Minutes of May 12, 2015 and Regular Belmont Fire, and Protection District Meeting of May 12, 2015

Resolution 2015-063 Calling for the election for two Council seats, one City Clerk position, and one City Treasurer position, as well as any potential ballot measures

Resolution 2015-064 Approving a contract with the County of San Mateo to render services associated with said election

Resolution 2015-065 Approving the conduct of an all-mail ballot election as authorized by AB 2028 (Pilot Program)

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Lieberman, the Consent agenda was unanimously approved (4-0, Braunstein absent).

## **PUBLIC HEARINGS**

### **Protest Hearing for Annual Report for Collection of Sewer Treatment Facility Charges**

Public Works Director Oskoui explained that action on this and the next protest hearing item on the agenda would approve the forwarding of the annual report of sewer treatment facility charge fees, as well as the annual report of storm drain fees to the County for collection on the tax rolls.

Vice Mayor Reed opened the Public Hearing. No one came forward to speak.

**ACTION:** On a motion by Councilmember Wright, seconded by Councilmember Lieberman, the Public Hearing was unanimously closed (4-0, Braunstein absent).

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Wright, Resolution 2016-066 approving the annual report for collection on the tax roll of the sewer treatment charges to parcels to fund the City's share of the Silicon Valley Clean Water Sewer (SVCW) treatment plant expansion for FY 2015-2016 was unanimously approved (4-0, Braunstein absent).

**Protest Hearing for Annual Report for Collection of Storm Drainage Fees**

Vice Mayor Reed opened the Public Hearing. No one came forward to speak. The hearing was closed.

**ACTION:** On a motion by Councilmember Lieberman, seconded by Councilmember Stone, Resolution 2015-067 approving the annual report for collection on the tax roll of the storm water fees charges to parcels to fund the City of Belmont National Pollutant Discharge Elimination System (NPDES) Storm Water Compliance Program for FY 2015-2016 was unanimously approved (4-0, Braunstein absent).

**Public Hearing to Adopt Proposed Budget and Related Items for Fiscal Year 2016**

Assistant Finance Director Lazzari explained actions to be taken to adopt the FY 2016 budget, as well as an action to amend the FY 2015 budget.

Finance Director Fil outlined the recommendations from the Audit Committee, which met recently to review the budget. He noted that accrued leave would begin to be pre-funded rather than utilizing the pay-go system.

Vice Mayor Reed opened the Public Hearing.

**Perry Kennan**, Belmont resident, commented that the City is not in good financial shape but is in better shape compared to previous years. He also commented regarding the amount of deferred maintenance that exists. He made recommendations regarding improvements that could be made to the structure of the budget document.

**ACTION:** On an action by Councilmember Stone, seconded by Councilmember Lieberman, the Public Hearing was unanimously closed (4-0, Braunstein absent).

Councilmember Lieberman outlined how the Audit Committee arrived at the 50 percent funding level for pre-funding of accrued leave. He recommended that the City Council have a future discussion regarding a potential increase to the transit occupancy tax (TOT). Council concurred to place this on a future agenda for discussion.

Councilmember Stone commented regarding the low level of staffing that has been in place for the

past several years. He also commented on near-future needs regarding economic development and the need to staff the Community Development Department in order to do so. He also commented regarding the need for support staff for the city attorney.

Councilmember Wright concurred regarding the need for additional staffing.

Councilmember Lieberman noted the improvements to the budget as compared to previous years. He also noted the need to address infrastructure. He commended staff for its efforts in fiscal management.

Councilmember Reed noted that the budget is fiscally conservative. He commented regarding the deferred capital needs.

City Treasurer Violet commented regarding improvements made in the proposed budget from previous years as it applies to the General Fund Balance. He also commented regarding funding of PERS, accrued leave, and other personnel liabilities.

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Wright, the following resolutions were unanimously adopted (4-0, Braunstein absent).

Resolution 2015-068 Amending the FY 2015 Budget  
Resolution 2015-069 Approving FY 2016 Budget  
Resolution 2015-070 Approving the Appropriations Limit (City)  
Resolution 2015-071 Library Community Facilities District

## **OTHER BUSINESS**

### **Informational Report on Street Pavement Condition**

Public Works Director Oskoui explained the three road classifications and provided details regarding the pavement management system. He pointed out that Belmont's PCI (Pavement Condition Index) score averages 56, which is the lowest in the County, and would continue to fall under existing funding allocations. He noted that the individual PCI levels for arterial and collector streets is higher. He explained that roads with a higher PCI score are cheaper to maintain and the life of the road is extended if they are maintained with the application of slurry.

Public Works Director Oskoui outlined the \$38.1 million funding needs in order to address the roadway infrastructure and to achieve the optimal PCI of 82 to 84. He pointed out that grant monies are usually directed to arterial and collector streets and are not available for use on residential streets.

**Perry Kennan**, Belmont resident, commented regarding his inability to obtain the consultant's report since it was received in April. He noted that more revenue is needed to address roads than what is funded through grants. He recommended that the gas tax be increased to address roads.

Councilmember Lieberman commented regarding economic development opportunities that could

produce additional revenues to address this infrastructure.

Councilmember Stone commented regarding the presentations made throughout the community by the Infrastructure Committee.

Councilmember Reed pointed out the importance of the outreach effort that has been undertaken.

## **COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS**

### **Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**

Councilmembers provided updates on their intergovernmental assignments.

### **Verbal report from City Manager**

In absence of City Manager Scoles, Public Works Director Oskoui provided an update on the change of leadership at the San Mateo/Foster City/Belmont Fire Department relative to the Chief position. He also described vegetation management workshops that are under way for fire safety. He also announced the upcoming National Night Out activities to be held on August 4, 2015.

**ADJOURNMENT 9:20 p.m.**

Terri Cook  
City Clerk

Meeting videotaped.